



IYIP INTERNSHIP 2024-2029

Person in charge of communication and knowledge management for the rights to education in Costa Rica

HEREDIA, COSTA RICA

Internship location: Heredia, Costa Rica

Host organization: Agenda Ciudadana por la Educacion Costa Rica (ACED)

Agenda Ciudadana por la Educacion Costa Rica is a meeting space between people and institutions who want to contribute to changing the state of public education in Costa Rica, ratify the responsibility and obligation of the State to guarantee the right to education as a public good and which ensure that an accessible, free and quality public education is available to all inhabitants of the country throughout life.

Position Title : Person in charge of communication and knowledge management for the rights to education

Mandate: The specific objective of this initiative is to empower Costa Rica's civil society to better empower marginalized groups (particularly girls and women), through more strategic and safer use of ICT.

During the 4-months internship abroad, the intern will benefit from adequate accommodation and a safe and secure workplace in Heredia.

The intern will work with ACED to support the organization's research work, communication and management of their knowledge and documents. They will research the environmental responsibility of the digital industry, circular economy with a focus on gender issues ; they will assist in the different stages related to the implementation of research projects, the development of tools and methodologies for the collection of data and documents to draw up bibliographies.

They will also compile and analyze the synthesis of the qualitative and quantitative data collected and produce reports and other informative documents to report on research findings. The intern will develop, with the team, tools to disseminate the results, to document and evaluate the work carried out and manage the organization's knowledge. In this context, the trainee's main responsibilities will be to implement methods and techniques to identify, recover, organize and redistribute knowledge within the

organization; to identify, organize, and implement tools so that the knowledge of the organization's employees and volunteers is valued; to manage, identify, classify this knowledge on themes related to gender, migration, violence, drug trafficking, human rights, extractivism, etc., in Central America.

The intern will have, among other things, the opportunity to:

- **Strengthen the organization's communication strategy on different topics with the communications manager to contribute to strategic thinking in order to increase the organization's presence in digital and social media, particularly on issues affecting freedom expression and violence against women, girls and environmental rights defenders.**

Required Skills : The candidate must have a strong interest in international development, education and women's rights, as well as in communications, media and research. They must speak Spanish and have good writing skills.

Training before departure and upon return from the internship

Before leaving, participants have the chance to participate in a 4-weeks professional training course (**in french**) led by instructors **recognized in their field** , during which they will address diverse themes as per the following program.

The IYIP also aims to help participants integrate the job market when they return. In this context, participation in the program includes **workshops** designed to **improve interview skills and strengthen job search tools** .

In addition, participation in the IYIP covers:

- Travel and medical insurance costs;
- Plane tickets;
- Mandatory vaccinations*;
- The cost of the visa, if necessary;
- The organization of accommodation ;
- Daily living expenses ;
- Personalized follow-up during your international stay.

Duration of international stay: 4 months

To be eligible for the International Youth Internship Program (IYIP), the candidate must:

- Be a Canadian citizen or permanent resident;
- Be facing barriers to employment by belonging to or identifying with a group of people who face discrimination such as people living with disabilities, Indigenous people, racialized youth and members of the 2SLGBTQI+ community.
- Be between the ages of 18 to 30 years old at the time of final selection (i.e. at the time of signing the contract by the intern and Alternatives);
- Have never participated in the IYIP (with some exceptions: see our FAQ section)

Language: good knowledge of written and spoken Spanish required.

Interested? To register, please access the form below by clicking on apply.

Only those who send their CV and covering letter (via the registration form) will be considered in the selection process.

Information: psij@alternatives.ca

Take your chance!